



January 31, 2026

## **NOTICE OF REGULAR TELECONFERENCE MEETING CALIFORNIA FAIR SERVICES AUTHORITY**

In accordance with the requirements of California Government Code Section 54950, *et seq.*, notice is hereby given of a Regular Teleconference Meeting of the California Fair Services Authority Board of Directors at 1776 Tribute Road Suite 200, Sacramento, California to be held on **Thursday, February 5, 2026, at 2:00 p.m.** and at the following locations:

3755 Harrigan RD, Fallon, NV 8406

421 Highway 101 North, Crescent City, CA 95531

520 South Richmond Road, Ridgecrest, CA 93555

11228 McCourtney RD, Grass Valley, CA 95949

1712 Fairlane Road, Yreka, CA 96097

100 Wilmington Ct., Folsom, CA 95630

10625 Birch Ranch Dr, Sacramento, CA 95830

This meeting will be conducted as a teleconference meeting at the locations noted above. Remote teleconference access is provided for the public's convenience and in the event a Board Member requests remote participation due to just cause or emergency circumstances pursuant to Government Code section 54953(f). Please be advised that if a Board Member is not participating in the meeting remotely due to just cause or emergency circumstances in accordance with Government Code section 54953(f), remote participation for members of the public is provided for convenience only. In the event that the Zoom teleconference connection malfunctions for any reason, the Board of Directors reserves the right to conduct the meeting without remote access and take action on any agenda item. The public may participate telephonically or electronically via the methods below:

**1776 TRIBUTE ROAD, SUITE 100  
SACRAMENTO, CA 95815  
PHONE: (916) 921-2213 | FAX: (916) 646-1238**

**WWW.CFSA.ORG**

<https://us02web.zoom.us/j/4636893144?omn=81161262297>

Meeting ID: 463 689 3144

Public Participation Dial-In: +1 669 444 9171 US

## **CALL TO ORDER**

## **ROLL CALL AND INTRODUCTIONS**

### **AGENDA ITEMS**

1. Adoption of Resolution approving the Minutes of the Regular Teleconference Meeting of December 11, 2025.
2. Adoption of Resolution approving revised Underwriting Policy.
3. Adoption of Resolution approving revised Non-Compliance Policy.
4. Adoption of Resolution approving revisions to:

- Policy 010 Definitions of Employment Status
- Policy 020 Recruiting and Selection
- Policy 110 Exempt/Nonexempt Employee Status
- Policy 120 Wage and Salary Administration
- Policy 210 Wage Hours and Paydays
- Policy 211 Overtime Non-Exempt Employees
- Policy 310 Vacations
- Policy 313 Sick Leave
- Policy 314 Paid Personal Time Off
- Policy 322 Leave of Absences without Pay
- Policy 324 Family Care and Medical Leave Act
- Policy 410 Standards of Conduct
- Policy 413 Attendance Control
- Policy 414 Solicitation and Distribution
- Policy 412 Substance Abuse
- Policy 417 Smoking in the Workplace
- Policy 419 Social Media Participation
- Policy 420 Email Voicemail and Computer Policy
- Policy 530 Employee Concerns and Complaints
- Policy 610 Performance Evaluations
- Policy 710 Internal Accident and Injuries Reporting
- Policy 810 Employee Separation

Policy 812 Reduction in Force and Recall.

REVOKE Policy 720 COVID-19 Vaccination Verification and Testing Requirements

5. Adoption of Resolution delegating to CFSA's Treasurer the authority to invest funds or to sell or exchange securities.

### **INFORMATION ITEMS**

1. CFSA Investment Report
2. Staff Reports:
  - a. Administrative Services
  - b. Finance
  - c. Risk Management
3. Executive Director's Report
4. Directors' Reports
5. Next Meeting: April 1, 2026

### **PUBLIC COMMENT**

It is the policy of the Board of Directors of the California Fair Services Authority (CFSA) to encourage public participation in the meetings of the Board of Directors. At each open meeting, members of the public shall be provided with an opportunity to directly address the Board on items of interest to the public that are within the subject matter jurisdiction of CFSA.

### **CLOSED SESSION**

#### **General Liability Claims – Government Code Sec. 54956.95**

Claimant: Manuela Cabanban-Pena & Jesse Fuentes (Claim 25007 and 25017)  
Agency Claimed Against: Santa Cruz County Fair / 14<sup>th</sup> District Agricultural Association

Claimant: E.L. Long (Claim 23005)  
Agency Claimed Against: Shasta District Fair – 27<sup>th</sup> District Agricultural Association

Claimant: CA Soul Food Cook Out (Claim 23004)

Agency Claimed Against: Alameda County Fair

**Conference with Legal Counsel – Anticipated Litigation**

Initiation of litigation pursuant to § 54956.9(d): (1 potential case)

**Public Employee Performance Evaluation - Government Code Sec. 54957(b)(1)**

Title: Executive Director

**Conference with Labor Negotiators (Government Code, § 54957.6)**

Agency Designated Representative: Board Chair

Unrepresented Employee: Executive Director

**RETURN TO OPEN SESSION**

Report out from closed session, if any

6. Discussion and possible approval of changes to salary and/or benefits of CFSA Executive Director.

**ADJOURNMENT**

***Note: The Board may take action on any matter, however listed on this Agenda, and whether or not listed on this Agenda, to the extent permitted by applicable law. Staff Reports are subject to change without prior notice. If requested, this agenda can be made available in appropriate alternative formats to persons with disabilities, as required by Section 202 of the Americans Disabilities Act of 1990 and the Federal Rules and Regulations adopted in implementation thereof. Persons seeking an alternative format should contact the Board Secretary for further information. In addition, a person with a disability who requires a modification or accommodation, including auxiliary aids or services, in order to participate in a public meeting, should telephone or otherwise contact the Board Secretary as soon as possible. The Board Secretary may be reached by mail at 1776 Tribute Road, Suite 100, Sacramento, California 95815, or by telephone at (916) 921-2213.***