



January 31, 2025

## NOTICE OF REGULAR TELECONFERENCE MEETING CALIFORNIA FAIR SERVICES AUTHORITY

In accordance with the requirements of California Government Code Section 54950, *et seq.*, notice is hereby given of a Regular Teleconference Meeting of the California Fair Services Authority Board of Directors at 1776 Tribute Road Suite 200, Sacramento, California to be held on **Wednesday, February 5, 2025, at 10:00 a.m.** and at the following locations:

3755 Harrigan RD, Fallon, NV 8406

421 Highway 101 North, Crescent City, CA 95531

520 South Richmond Road, Ridgecrest, CA 93555

11228 McCourtney RD, Grass Valley, CA 95949

1712 Fairlane Road, Yreka, CA 96097

100 Wilmington Ct., Folsom, CA 95630

5300 Prairie Loop Placerville, CA 95667

10625 Birch Ranch Dr, Sacramento, CA 95830

This meeting will be conducted as a teleconference meeting at the locations noted above. Remote teleconference access is provided for the public's convenience and in the event a Board Member requests remote participation due to just cause or emergency circumstances pursuant to Government Code section 54953(f). Please be advised that if a Board Member is not participating in the meeting remotely due to just cause or emergency circumstances in accordance with Government Code section 54953(f), remote participation for members of the public is provided for convenience only. In the event that the Zoom teleconference connection malfunctions for any reason, the Board of Directors reserves the right to conduct the meeting without remote access

1776 TRIBUTE ROAD, SUITE 100  
SACRAMENTO, CA 95815  
PHONE: (916) 921-2213 | FAX: (916) 646-1238

[WWW.CFSA.ORG](http://WWW.CFSA.ORG)

and take action on any agenda item. The public may participate telephonically or electronically via the methods below:

<https://us02web.zoom.us/j/4636893144?omn=81161262297>

Meeting ID: 463 689 3144

Public Participation Dial-In: +1 669 444 9171 US

## **CALL TO ORDER**

## **CONSIDERATION AND APPROVAL OF ANY BOARD MEMBER REQUESTS FOR REMOTE PARTICIPATION**

## **ROLL CALL AND INTRODUCTIONS**

## **AGENDA ITEMS**

1. Election of Chairperson and Vice Chairperson for CFSA's Board of Directors to serve a Two-year term beginning February 5, 2025.
2. Adoption of Resolution approving the Minutes of the Regular Teleconference Meeting of December 4, 2024, Special Teleconference Meeting of December 18, 2024, Special Teleconference Meeting of January 6, 2025, Special Teleconference Meeting of January 16, 2025, and Special Teleconference Meeting of January 31, 2025.
3. Adoption of Resolution approving revisions to Policy 010 Employee Travel.
4. Adoption of Resolution approving revisions to Records Retention Schedule.
5. Adoption of Resolution delegating to CFSA's Treasurer the authority to invest funds or to sell or exchange securities.
6. Adoption of Resolution establishing the CFSA claims committee.
7. Adoption of Resolution approving revisions to Claims Authorizations Memo
8. Approval Agreement with Ken Scheeler as consultant for the Maintenance Assistance Program.

## **INFORMATION ITEMS**

1. CFSA Investment Report
2. Special Events Program
3. Staff Reports:
  - a. Administrative Services
  - b. Finance
  - c. Risk Management
4. Executive Director's Report
5. Directors' Reports
6. Next Meeting: April 2, 2025

## **PUBLIC COMMENT**

It is the policy of the Board of Directors of the California Fair Services Authority (CFSA) to encourage public participation in the meetings of the Board of Directors. At each open meeting, members of the public shall be provided with an opportunity to directly address the Board on items of interest to the public that are within the subject matter jurisdiction of CFSA.

## **CLOSED SESSION**

### **Workers' Compensation Claims – Government Code Sec. 54956.95**

**Claimant: Ernestina De Anda**

**Agency Claimed Against: Madera District Fair 21-A DAA**

**Claimant: Gerald Duran**

**Agency Claimed Against: Ventura County Fair 31st DAA**

### **General Liability Claims – Government Code Sec. 54956.95**

**Claimant: Kyle Hansel**

**Agency Claimed Against: 1-A DAA Cow Palace**

**Claimant: Caleb Gonzales**  
**Agency Claimed Against: Tehama District Fair/30th DAA**

**Claimant: E.L. Long**  
**Agency Claimed Against: 27th DAA Shasta District Fair**

**Claimant: CA Soul Food Cookout**  
**Agency Claimed Against: Alameda County Fair**

### **ADJOURNMENT**

**Note: *The Board may take action on any matter, however listed on this Agenda, and whether or not listed on this Agenda, to the extent permitted by applicable law. Staff Reports are subject to change without prior notice. If requested, this agenda can be made available in appropriate alternative formats to persons with disabilities, as required by Section 202 of the Americans Disabilities Act of 1900 and the Federal Rules and Regulations adopted in implementation thereof. Persons seeking an alternative format should contact the Board Secretary for further information. In addition, a person with a disability who requires a modification or accommodation, including auxiliary aids or services, in order to participate in a public meeting, should telephone or otherwise contact the Board Secretary as soon as possible. The Board Secretary may be reached by mail at 1776 Tribute Road, Suite 100, Sacramento, California 95815, or by telephone at (916) 921-2213.***