



September 29, 2023

## NOTICE OF REGULAR TELECONFERENCE MEETING CALIFORNIA FAIR SERVICES AUTHORITY

In accordance with the requirements of California Government Code Section 54950, *et seq.*, notice is hereby given of a Regular Teleconference Meeting of the California Fair Services Authority Board of Directors at 1776 Tribute Road Suite 200, Sacramento, California to be held on **Wednesday, October 4, 2023, at 10:00 a.m.** and at the following locations:

800 S. Main Street, Tulelake, CA 96134

1850 W. Cleveland Avenue, Madera, CA 93637

421 Highway 101 North, Crescent City, CA 95531

2465 Gun Club Road, Angels Camp, CA 95222

14586 Tyrol Road, Truckee, CA 96161

520 S. Richmond Rd., Ridgecrest, CA 93555

1220 N Street, Suite 115, Sacramento, CA 95814

This meeting will be conducted as a teleconference meeting at the locations noted above. Remote teleconference access is provided for the public's convenience and in the event a Board Member requests remote participation due to just cause or emergency circumstances pursuant to Government Code section 54953(f). Please be advised that if a Board Member is not participating in the meeting remotely due to just cause or emergency circumstances in accordance with Government Code section 54953(f), remote participation for members of the public is provided for convenience only. In the event that the Zoom teleconference connection malfunctions for any reason, the Board of Directors reserves the right to conduct the meeting without remote access and take action on any agenda item. The public may participate telephonically or electronically via the methods below:

<https://us02web.zoom.us/j/4636893144>

SACRAMENTO, CA 95815  
PHONE: (916) 921-2213 | FAX: (916) 646-1238

WWW.CFSA.ORG

Meeting ID: 463 689 3144

Public Participation Dial-In: +1 669 444 9171 US

## **CALL TO ORDER**

## **CONSIDERATION AND APPROVAL OF ANY BOARD MEMBER REQUESTS FOR REMOTE PARTICIPATION**

## **ROLL CALL AND INTRODUCTIONS**

## **AGENDA ITEMS**

1. Adoption of Resolution approving the Minutes of the Regular Teleconference Meeting of August 2, 2023.
2. Adoption of Resolution approving revisions to the following CFSA policies:
  - a. Policy 215 Telework
  - b. Policy 418 Telephone Use
  - c. Policy 420 Email, Facsimile, Voicemail and Computer Systems
3. Adoption of Resolution authorizing GL Operating Memo #23-02 revising Special Events Rate Card and Hazardous/Nonhazardous Activities List effective November 4, 2023.
4. Discussion related to eliminating Workers' Compensation coverage for Alternative Work Program volunteers at member fairgrounds/entities.
5. Adoption of Resolution adopting General Liability Operating Memo #23-03 revising CFSA Non-Compliance Policy.
6. Discussion and Board direction on estimated 2023 Risk Pool Program Fees
  - a. General Liability
  - b. Workers' Compensation
7. Adoption of Resolution approving 2024 Financial Services Fee Schedule

## **INFORMATION ITEMS**

1. CFSA Investment Report

2. Staff Reports:
  - a. Administrative Services
  - b. Finance
  - c. Risk Management
3. Executive Director's Report
  - a. History of CFSA presentation
4. Directors' Reports
5. Next Meeting: December 6, 2023

## PUBLIC COMMENT

It is the policy of the Board of Directors of the California Fair Services Authority (CFSA) to encourage public participation in the meetings of the Board of Directors. At each open meeting, members of the public shall be provided with an opportunity to directly address the Board on items of interest to the public that are within the subject matter jurisdiction of CFSA.

### CLOSED SESSION

#### Workers' Compensation Claims – Government Code Sec. 54956.95

**Claimant:** Anthony Enos

**Agency Claimed Against:** Colusa County Fair/44<sup>th</sup> District Agricultural Association

**Claimant:** Francisco Flores

**Agency Claimed Against:** Santa Clara County Fair

**Claimant:** David Dillabo

**Agency Claimed Against:** Yuba-Sutter Fair/13<sup>th</sup> District Agricultural Association

#### General Liability Claims – Government Code Sec. 54956.95

**Claimant:** Rachel Badgerow

**Agency Claimed Against:** Calaveras County Fair/39<sup>th</sup> District Agricultural Association

**Claimant:** Robert Grisak

**Agency Claimed Against:** Colusa County Fair/44<sup>th</sup> District Agricultural Association

**Claimant:** Abigail Allen

**Agency Claimed Against:** San Diego County Fair/22<sup>nd</sup> District Agricultural Association

## **Report out of Closed Session**

### **ADJOURNMENT**

**Note: *The Board may take action on any matter, however listed on this Agenda, and whether or not listed on this Agenda, to the extent permitted by applicable law. Staff Reports are subject to change without prior notice. If requested, this agenda can be made available in appropriate alternative formats to persons with disabilities, as required by Section 202 of the Americans Disabilities Act of 1990 and the Federal Rules and Regulations adopted in implementation thereof. Persons seeking an alternative format should contact the Board Secretary for further information. In addition, a person with a disability who requires a modification or accommodation, including auxiliary aids or services, in order to participate in a public meeting, should telephone or otherwise contact the Board Secretary as soon as possible. The Board Secretary may be reached by mail at 1776 Tribute Road, Suite 100, Sacramento, California 95815, or by telephone at (916) 921-2213.***