



November 25, 2019

## **NOTICE OF REGULAR TELECONFERENCE MEETING CALIFORNIA FAIR SERVICES AUTHORITY**

Notice is hereby given of a Regular Teleconference Meeting of the California Fair Services Authority Board of Directors at 1776 Tribute Road, Suite 200, Sacramento, California, on Wednesday, December 4, 2019, at 10:00 a.m. and at the following remote teleconference location by phone:

Lassen County Fair  
195 Russell Ave  
Susanville, CA 96130

This regular teleconference meeting is hereby noticed pursuant to California Government Code Section 54950 *et seq.*, Section X of the Agreement creating the Authority, and Article III of the Bylaws of the Authority.

### **ROLL CALL AND INTRODUCTIONS**

### **AGENDA ITEMS**

1. Adoption of Resolution approving the Minutes of the Regular Teleconference Meeting of October 2, 2019; and of the Special Meeting of November 5, 2019.
2. Adoption of Resolution adopting updated CFSA Conflict of Interest Code related to Fair Political Practices Commission requirements.
3. Adoption of Resolution approving revised services agreement between the California Fair Services Authority and the California Fairs Financing Authority.
4. Adoption of Resolution approving General Liability Program Operating Memo #19-02 Regarding CFSA Insurance Requirements and approving revisions to the Hazardous Activities List.

**1776 TRIBUTE ROAD, SUITE 100  
SACRAMENTO, CA 95815  
PHONE: (916) 921-2213 | FAX: (916) 646-1238**

**WWW.CFSA.ORG**

5. Adoption of Resolution approving CFSA Policy AD 040 (Signing Authority for Operating Checking Account) and CFSA Policy AD 041 (Signing Authority for Claims Checking Account).
6. Adoption of Resolution approving signatories to CFSA checking accounts.
7. Adoption of Resolution approving signatories to review/approve financial transfers to and from the Local Agency Investment Fund.
8. Adoption of Resolution appointing Rebecca Desmond as CFSA Treasurer effective January 1, 2020.
9. Adoption of Resolution approving revisions to CFSA Policy 415 Substance Abuse.
10. Adoption of Resolution approving revised job description for CFSA Executive Director.
11. Adoption of Resolution approving the CFSA Preliminary Budget for 2020.
12. Adoption of Resolution honoring retiring Executive Director Becky Bailey-Findley for her years of service with CFSA.

### **INFORMATIONAL ITEMS**

1. CFSA 2019 General Liability Claims Audit
2. CFSA Investment Report
3. Staff Reports
  - a. Administrative Services
  - b. Finance
  - c. Risk Management
4. Executive Director's Report
5. Directors' Reports
6. Next Regular Meeting: February 5, 2020

### **\_\_\_\_\_PUBLIC COMMENT\_\_\_\_\_**

It is the policy of the Board of Directors of the California Fair Services Authority (CFSA) to encourage public participation in the meetings of the Board of Directors. At each

open meeting, members of the public shall be provided with an opportunity to directly address the Board on items of interest to the public that are within the subject matter jurisdiction of CFSA.

## **CLOSED SESSION**

### **Liability/Special Events Claims – Government Code Sec. 54956.95**

**Claimant:** Chris Alderson

**Agency Claimed Against:** Alameda County Fair

**Claimant:** Wendy Bozigian and Maby Hernandez Audelo

**Agency Claimed Against:** Antelope Valley Fair/50<sup>th</sup> DAA, et al.

**Claimant:** Francine Roy

**Agency Claimed Against:** Santa Clara County Fair

### **Workers' Compensation Claims (Government Code Section 54956.95)**

**Claimant:** Matthew Mann

**Agency Claimed Against:** Alameda County Fair

**Claimant:** Rito Sosa

**Agency Claimed Against:** Alameda County Fair

**Claimant:** Jonathan Davis

**Agency Claimed Against:** Grand National/1<sup>st</sup> DAA

**Claimant:** Henry Bollinger

**Agency Claimed Against:** California Exposition and State Fair

### **Conference with Legal Counsel – Existing Litigation**

Name of Case: King v. California Fair Services Authority, et al.; U.S. District Court, Eastern District of California, Case No. 2:18-cv-02990-JAM-AC (paragraph (1) of subdivision (d) of Gov. Code Section 54956.9)

### **Public Employment (Government Code Section 54957)**

Title: Executive Director

**Note:** *The Board may take action on any matter, however listed on this Agenda, and whether or not listed on this Agenda, to the extent permitted by applicable law. Staff Reports are subject to change without prior notice. If requested, this agenda can be made available in appropriate*

***alternative formats to persons with disabilities, as required by Section 202 of the Americans Disabilities Act of 1990 and the Federal Rules and Regulations adopted in implementation thereof. Persons seeking an alternative format should contact the Board Secretary for further information. In addition, a person with a disability who requires a modification or accommodation, including auxiliary aids or services, in order to participate in a public meeting, should telephone or otherwise contact the Board Secretary as soon as possible. The Board Secretary may be reached at 1776 Tribute Road, Suite 100, Sacramento, California, 95815, or by telephone at (916)921-2213.***