

MINUTES

SPECIAL TELECONFERENCE MEETING OF CALIFORNIA FAIR SERVICES AUTHORITY BOARD OF DIRECTORS

December 15, 2020

1776 Tribute Road, Suite 100, Sacramento, CA 95815

In attendance:

Board Members

Stephen Kenny, Board Chair
Butte County Fair

John Quiroz, Director
CDFA Fairs & Expositions Branch

Jack Blyskal, Director
Public Member

Mike Olcott, Director
Kern County Fair

Lori Marshall, Director
Cow Palace Arena

Dan Jacobs, Director
Antelope Valley Fair

CFSA Staff

Rebecca Desmond, Executive Director
CFSA

Raechelle Gibbons, Chief Financial
Officer, CFSA

Kevin Wright, Business Services
Manager, CFSA

Christy Layton, Legal Counsel to CFSA
Sloan Sakai Yeung & Wong LLP

Osman Mufti, Legal Counsel to CFSA
Sloan Sakai Yeung & Wong LLP

Me Chell Parrish, Risk Department
Administrator Trainee, CFSA

All Board members, CFSA staff and other participants attended remotely via Zoom or phone, pursuant to the requirements of California Government Code Section 54950, *et seq.* and Executive Order N-29-20.

I. CALL TO ORDER

Pursuant to the meeting notice, a special teleconference meeting of the California Fair Services Authority (CFSA) Board of Directors was convened at 2:02 a.m., December 15, 2020, by Board Chair Stephen Kenny and roll call was taken. Director Jim Wolcott was absent.

II. ADOPTION OF RESOLUTION APPROVING REVISIONS TO THE REVENUE PROTECTION PROGRAM

The Revenue Protection Claims Committee (RPCC) met on Wednesday,

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December 9, 2020, and approved the remaining 2020 claims. The RPCC also discussed the early cancellation of the 2020 excess policy and the suspension of the Revenue Protection Program (RPP) for 2021. Both the RPCC and CDFA value this program and would like to see it return in 2022. The committee agreed that CFSA would continue to work with CDFA throughout 2021 on funding options, and CFSA will work with our broker Alliant to see if there is an excess policy that better fits the program for 2022.

Moved by Director Blyskal and seconded by Director Olcott to adopt **Resolution No. 20-57** approving the cancellation of the current excess coverage policy with Lexington; and moved by Director Jacobs and seconded by Director Marshall to suspend the program until 2022 in coordination with CDFA/F&E.

Ayes: Chair Kenny, Directors Blyskal, Marshall, Olcott, Jacobs
Noes: None
Abstain: Director Quiroz
Absent: Wolcott

There was no public comment.

Motion passed.

III. ADOPTION OF RESOLUTION DELEGATING AUTHORITY TO BOARD CHAIR AND EXECUTIVE DIRECTOR TO APPROVE RE-ENTRY OF LISTED DISTRICT AGRICULTURAL ASSOCIATIONS (DAAs) INTO THE GENERAL LIABILITY RISK SHARING PROGRAM SUBJECT TO CONDITIONS:

- A. 7TH DAA MONTEREY COUNTY FAIR**
- B. 40TH DAA YOLO COUNTY FAIR**
- C. 35TH DAA MERCED COUNTY FAIR**
- D. 52ND DAA SACRAMENTO COUNTY FAIR**

Due to the last-minute nature of commercial insurance renewals and the process CFSA requires for re-entry per our Underwriting Policy, CFSA staff is preparing to accommodate requests from the DAA's that currently do not participate in the General Liability Risk Sharing Program. Staff recommends that the Board delegates to the Board Chair and Executive Director ("Approval Team") the approval of re-entry of the fairs that request it into the Program effective January 1, 2021, based on the following conditions:

1. The Approval Team determines in writing that the Fair meets each re-entry requirement in the CFSA Underwriting Policy;
2. The Fair's re-entry is conditioned upon a minimum 5-year term of participation in the Program;
3. The Approval team documents in writing its approval of the Fair's re-entry into the Program; and
4. The re-entry of the Fair is placed on the agenda of the CFSA Board's February 2021 meeting for the issuance of a resolution ratifying the Fair's re-entry effective January 1, 2021.

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Moved by Director Jacobs and seconded by Director Blyskal to adopt **Resolution No. 20-58** approving the delegation of authority to the Board Chair and the Executive Director to approve the re-entry of the listed District Agricultural Associations into the General Liability Risk Sharing Program.

Ayes: Chair Kenny, Directors Blyskal, Marshall, Quiroz, Olcott, Jacobs
Noes: None
Abstain: None
Absent: Wolcott

There was no public comment.

Motion passed.

IV. INFORMATION ITEMS

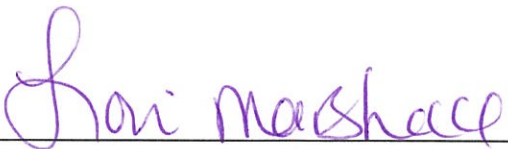
Executive Director's Report – Verbal Update
Rebecca Desmond gave an update on staffing at CFSA.

V. PUBLIC COMMENT

There was no public comment.

VI. ADJOURNMENT

The meeting was adjourned at 2:27 p.m.



CHAIR

ATTEST:



Kevin Wright **SECRETARY**