



INSURANCE INFORMATION ALERT

TO: ALL CFSA GENERAL LIABILITY RISK POOL MEMBER FAIRS

FROM: THOMAS AMBERSON, RISK DEPARTMENT MANAGER

SUBJECT: CFSA GENERAL LIABILITY OPERATING MEMO #19-01; ADDITIONAL LANGUAGE IN CFSA INSURANCE REQUIREMENTS FOR CONTRACTS AND RENTAL AGREEMENTS

DATE: AUGUST 28TH 2019

The enclosed CFSA General Liability Program Operating Memorandum #19-01 becomes effective August 29, 2019, and applies to all fairs participating in CFSA's General Liability Program. CFSA General Liability Program Operating Memorandum #19-01 reflects the following changes:

- The addition of **California Fair Services Authority** to the list of additional insureds required on the renter/contractor's Certificate of Insurance
- Under Section I (A) (3) (a) of the CFSA Insurance Requirements, the additional requirement that the Certificate of Insurance shall list the applicable policy forms, including endorsements.

The above changes were made due to circumstances that have arisen in recent general liability claims.

Also attached is a copy of CFSA's revised Insurance Requirements containing the new changes which will replace the existing CFSA Insurance Requirements. **These CFSA Insurance Requirements must be made a part of all STATE AND COUNTY fair contracts and rental agreements, including any extensions of August 29, 2019.**

Please remember, if you experience difficulty with your vendors in obtaining the appropriate required liability insurance, call CFSA. We are here to assist you and your fair facility users when an insurance coverage issue arises. Call me at (916) 263-6180 or Mario Castagnola, CFSA's Risk Analyst, at (916) 263-6145.

Thank you for your continued cooperation. This is your pooled program and whatever we can do together to keep losses down, will continue to keep your fees down.

Enclosure

cc CDFA Branch of Fairs & Expositions

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