



July 19, 2019

## **NOTICE OF SPECIAL TELECONFERENCE MEETING CALIFORNIA FAIR SERVICES AUTHORITY**

Notice is hereby given of a Special Teleconference Meeting of the California Fair Services Authority Board of Directors at 1776 Tribute Road, Suite 200, Sacramento, California, on Tuesday, July 30, 2019, at 9:00 a.m. and at the following remote teleconference locations by phone:

Lassen County Fair  
195 Russell Ave  
Susanville, CA 96130

This special teleconference meeting is hereby noticed pursuant to California Government Code Section 54950 *et seq.*, Section X of the Agreement creating the Authority, and Article III of the Bylaws of the Authority.

### **ROLL CALL AND INTRODUCTIONS**

### **AGENDA ITEMS**

1. Adoption of Resolution approving the Minutes of the Special Teleconference Meeting of May 23, 2019.
2. Adoption of Resolution approving Revisions to CFSA Personnel Policies: Policy 210, Word Hours & Paydays; Policy 212, Compensatory Time Off; Policy 313, Sick Leave; Policy 330, Employee Assistance Program; Policy 350, Group Benefits; and Policy 640 Training & Education Assistance Program.
3. Adoption of Resolution approving 2019 – 2020 CFSA General Liability Risk Sharing Program Certificate of Coverage (COC) and Memorandum of Coverage (MOC).
4. Adoption of Resolution approving General Liability Operating Memorandum #19-01 including Revised CFSA Insurance Requirements.

**1776 TRIBUTE ROAD, SUITE 100  
SACRAMENTO, CA 95815  
PHONE: (916) 921-2213 | FAX: (916) 646-1238**

**WWW.CFSA.ORG**

5. Adoption of Resolution approving CFSA Conflict of Interest Code related to FPPC requirements.
6. Adoption of Resolution approving the Revised Financial Services Business Plan.
7. Discussion, and possible action, authorizing Board Chair to establish Ad Hoc Committee for Fairgrounds Emergency Response Systems Planning.
8. Discussion, and possible action, authorizing Board Chair to establish Ad Hoc Committee for Agency Staffing Model.

### **INFORMATIONAL ITEMS**

1. Strategic Planning Workshop
2. CFSA Investment Report
3. Staff Reports
  - a. Administrative Services
  - b. Finance
  - c. Risk Management
4. Executive Director's Report
5. Directors' Reports
6. Next Regular Meeting: October 2, 2019

### **PUBLIC COMMENT**

It is the policy of the Board of Directors of the California Fair Services Authority (CFSA) to encourage public participation in the meetings of the Board of Directors. At each open meeting, members of the public shall be provided with an opportunity to directly address the Board on items of interest to the public that are within the subject matter jurisdiction of CFSA.

### **CLOSED SESSION**

#### **Liability/Special Events Claims – Government Code Sec. 54956.95**

**Claimant:** Chris Alderson

**Agency Claimed Against:** Alameda County Fair

**Claimant:** Wendy Bozigian and Maby Hernandez Audelo

**Agency Claimed Against:** Antelope Valley Fair/50<sup>th</sup> DAA, et al.

**Workers' Compensation Claims (Government Code Section 54956.95)**

**Claimant:** Michael Murdock

**Agency Claimed Against:** Contra Costa County Fair/23<sup>rd</sup> DAA

**Conference with Legal Counsel – Existing Litigation**

Name of Case: King v. California Fair Services Authority, et al.; U.S. District Court, Eastern District of California, Case No. 2:18-cv-02990-JAM-AC (paragraph (1) of subdivision (d) of Gov. Code Section 54956.9)

**Public Employee Performance Evaluation (Government Code Section 54957)**

Title: Executive Director

**Public Employment (Government Code Section 54957)**

Title: Executive Director

***Note: The Board may take action on any matter, however listed on this Agenda, and whether or not listed on this Agenda, to the extent permitted by applicable law. Staff Reports are subject to change without prior notice. If requested, this agenda can be made available in appropriate alternative formats to persons with disabilities, as required by Section 202 of the Americans Disabilities Act of 1990 and the Federal Rules and Regulations adopted in implementation thereof. Persons seeking an alternative format should contact the Board Secretary for further information. In addition, a person with a disability who requires a modification or accommodation, including auxiliary aids or services, in order to participate in a public meeting, should telephone or otherwise contact the Board Secretary as soon as possible. The Board Secretary may be reached at 1776 Tribute Road, Suite 100, Sacramento, California, 95815, or by telephone at (916)921-2213.***