

**CALIFORNIA FAIR SERVICES AUTHORITY
SPECIAL EVENTS RATE CARD
Effective January 1, 2019**

Category	A	B	C	D	E	F
Attendance	Under 100	101- 500	501- 1,500	1,501- 3,000	3,001- 5,000	Over 5,000
RATE PER DAY	\$60	\$105	\$165	\$235	\$310	Call CFSA

SPECIAL EVENTS CATEGORIES

<u>CODE #</u>		<u>CODE #</u>	
100	Antique Shows	160	Gem & Mineral/Coin Shows
101	Arts/Crafts	162	Graduation/Ceremonies
102	Auctions other than Animal	170	Health Fairs
103	Auto Sales (no auto coverage)	171	Horse/Cattle Symposium
110	Barbecues/Picnics	172	House & Garden Shows
111	Bingo	180	Instruction Classes/Aerobics (no participant coverage)
112	Banquets/Social Gatherings	190	Job Fairs/Business Expos
113	Birthdays	220	Meetings
120	Car Shows	230	Overnight Camping
122	Computer/Trade Shows	251	Performances/Theatrical (Not Concerts)
124	Conventions	255	Retreats
125	Craft Shows/Ceramics	261	Reunions/Family or Class
126	Cribbage/Bridge/Domino Tournaments	262	Rummage/Garage Type Sales
127	Dog Shows (no training/obedience classes)	265	RV Show & Sale
130	Doll Shows	270	Seminars/Speaking Engagements
141	Exhibitions	272	Small Animal Show & Clinic
151	Festivals	275	Sports Shows
152	Films/Lecturers	276	Stamp Shows
153	Flea Markets/Swap Meets	281	Trade Shows
154	Flower Shows	310	Weddings/Receptions/Baptisms
155	Funerals/Memorial Service		

401	Cattle & Horse Sales/Auctions	\$135	per day
405	Horse Shows (US Equestrian Federation Rules)	\$165	per day
451	Animal Exhibitors (large livestock)	\$ 35	per event (unlimited entries)
452	Animal Exhibitors Group Purchase (up to 500 exhibitors)	\$100	per day (Large livestock only)
453	Animal Exhibitors Group Purchase (over 500 exhibitors)	\$160	per day (Large livestock only)
454	Equestrian Facility Use	\$ 20	per user (up to 1 month)
455	Equestrian Facility Use	\$ 35	per user (up to 3 months)
500	Food & Beverage Concessionaires	\$135	per Booth (up to 8 days)
501	Food & Beverage Concessionaires (over 8 days)	\$185	per Booth (over 8 days)
600	All Other Concessionaires & Exhibitors	\$110	per Booth (up to 8 days)
601	All Other Concessionaires & Exhibitors (over 8 days)	\$145	per Booth (over 8 days)
650	Golf Carts (unlicensed)	\$ 75	per Cart (up to 8 days)
651	Golf Carts (unlicensed) (over 8 days)	\$100	per Cart (over 8 days)
700	RV Trailer Rally - Building Rentals	\$ 40	for duration of stay (under 100)
701	(Up to 3 days)	\$ 80	for duration of stay (over 100)
800	"Special Fairs" Arts & Crafts Exhibitors	\$ 25	per Booth (up to 5 days)
801	"Special Fairs" Arts & Crafts Exhibitors	\$ 40	per Booth (over 5 days)
830	"Special Fairs" Food Concessions	\$ 35	per Booth (up to 5 days)
831	"Special Fairs" Food Concessions	\$ 55	per Booth (over 5 days)
850	"Special Fairs" Group Purchase	Call CFSA for quote	

900	Dances, Concerts, other unlisted events		
950	Liquor Liability (sales)	Call CFSA at (916)263-6145 for quote and control number	
999	Gun Shows		

(See instructions on reverse side of card)

**PURPLE RATE CARD * Effective January 1, 2019
Valid Until Further Notice
(Discard previous Rate Cards)**

CALIFORNIA FAIR SERVICES AUTHORITY
SPECIAL EVENTS COVERAGE PROCEDURES

1. Determine the proper rate from the Special Events Rate Card. **Call CFSA at (916) 263-6145** for special rates, classifications, or questions.
2. Complete a Special Events Coverage Receipt for each lessee. (You will need 4 copies of this receipt. Please see following instructions).
3. Collect the required fee from the lessee (money order, cashier's check or certified check only, payable to **California Fair Services Authority**). CFSA is now able to take credit card payments also. **DO NOT SEND CASH!** Fair checks and Business checks may be submitted for payment. (If a check is returned for Non-sufficient funds, the Fair will be invoiced for the amount of the check plus the NSF fees)
4. Issue **copy 1** (white) of the Special Events Coverage Receipt to the lessee. The Evidence of Coverage form is now on the reverse side of **copy 1**.
5. Send payments to reach CFSA no later than **5 days prior** to the covered event. Late payments should be called in to Risk Analyst for a Control Number.
6. Keep **copy 2** (yellow) of the Special Events Coverage Receipt and attach it to your fair's copy of the contract or rental agreement as proof of coverage.
7. Submit payment and **copies 3 and 4** (pink and gold) of the Special Events Coverage Receipt to:

California Fair Services Authority
Attn: Risk Management
1776 Tribute Road, Suite 100
Sacramento, CA 95815

CFSA will stamp **copy 4** (gold) with the date received and return **copy 4** (gold) to the Fair.

8. Requests from fairs for refunds on cancelled events must be submitted on Fair letterhead and include to whom the refund will be sent to, Fair or Lessee.
9. At the end of each quarter, a processing reimbursement of 5% of your net receipts collected will be returned to you. This is designed to help cover staff time spent promoting the coverage and handling the paperwork. ***If a processing fee is charged to the vendor by the fair for participating in this program said fee must be disclosed as a separate charge to the vendor. This procedure is discouraged as it tends to make our rates non-competitive.***
10. For additional Special Events Coverage Receipts, contact CFSA's Risk Analyst at 916-263-6145.