

MINUTES

REGULAR MEETING OF CALIFORNIA FAIR SERVICES AUTHORITY BOARD OF DIRECTORS

April 2, 2014

1776 Tribute Road, Suite 100, Sacramento, CA 95815

Richard Persons, Director
Lake County Fair (49th DAA)

Brian Bullis, Vice Chair
Mariposa County Fair (35-A DAA)

Jim Wolcott, Director
Lassen County Fair

Dan Jacobs, Director
Antelope Valley Fair

John Quiroz, Director
Division of Fairs & Expositions

John Root, Director
Public Member

Christy Layton, Legal Counsel to CFSA
Miller & Owen

Becky Bailey-Findley, Executive Director
California Fair Services Authority

Rebecca Desmond
Deputy Executive Director
California Fair Services Authority

Tom Amberson, Safety Manager
California Fair Services Authority

Kevin Wright, Mgr of Business Services
California Fair Services Authority

Melissa Thurber, Communications
California Fair Services Authority

Raechelle Gibbons, Controller
California Fair Services Authority

Bryan Eubanks, Construction
California

Charlie Mitchell, Risk Manager
California Fair Services Authority

Mike Harrington, Bickmore Risk

Kevin Wong, Gilbert Associates

Jamie Matthews, Gilbert Associates

I. CALL TO ORDER

Pursuant to the meeting notice, a regular meeting of the California Fair Services Authority (CFSA) Board of Directors was convened at 10:02 a.m., April 2, 2014, by Board Vice-Chair Brian Bullis, in the conference room at 1776 Tribute Road, Suite 200, Sacramento, California.

II. APPROVAL OF MINUTES

Moved by Director Root and seconded by Director Persons to adopt **Resolution No. 14-06** approving the minutes of the regular meeting of February 5, 2014, as presented to the Board of Directors.

Ayes: Directors Bullis, Root, Wolcott, Jacobs, Quiroz and Persons
Noes: None
Abstain: None
Absent: Patricia Conklin

III. ADOPTION OF RESOLUTION ACCEPTING THE 2013 ACTUARIAL REPORTS

Executive Director Becky Bailey-Findley introduced Mike Harrington from Bickmore Risk Services. Mr. Harrington explained the printed report and shared this summary:

Liability Pool is at 80-85% confidence level. Loss development is unfavorable and rates are up.

Workers' Compensation Pool is at 90% confidence level. Loss development is favorable and rates are down.

Special Events Pool is at 90% confidence level. Loss development is favorable and rates are down.

Moved by Director Persons and seconded by Director Jacobs to adopt **Resolution No. 14-07** accepting the 2013 actuarial reports.

Ayes: Directors Bullis, Root, Wolcott, Jacobs, Quiroz and Persons
Noes: None
Abstain: None
Absent: Patricia Conklin

IV. ADOPTION OF RESOLUTION ACCEPTING THE 2013 AUDIT REPORT

Executive Director Becky Bailey-Findley introduced Kevin Wong and Jamie Matthews from Gilbert Associates who then presented the 2013 Audit Report.

Moved by Director Root and seconded by Director Jacobs to adopt **Resolution No. 14-08** accepting the 2013 Audit Report.

Ayes: Directors Bullis, Root, Wolcott, Jacobs, Quiroz and Persons
Noes: None
Abstain: None
Absent: Patricia Conklin

V. ADOPTION OF RESOLUTION APPROVING THE 2013 GENERAL LIABILITY FEES

Executive Director Becky Bailey-Findley recommended that the rates stay the same for 2014.

Moved by Director Jacobs and seconded by Director Persons to adopt **Resolution No. 14-09** approving the 2014 General Liability Fees.

Ayes: Directors Bullis, Root, Wolcott, Jacobs, Quiroz and Persons
Noes: None
Abstain: None
Absent: Patricia Conklin

VI. ADOPTION OF RESOLUTION APPROVING THE 2014 WORKERS' COMPENSATION RATE

Executive Director Becky Bailey-Findley recommended that the Workers' Compensation rate remain at 6% of payroll and volunteer wages.

Moved by Director Wolcott and seconded by Director Jacobs to adopt **Resolution 14-10** approving the 2014 Workers' Compensation rate.

Ayes: Directors Bullis, Root, Wolcott, Jacobs, Quiroz and Persons
Noes: None
Abstain: None
Absent: Patricia Conklin

VII. ADOPTION OF RESOLUTION ADOPTING A FINAL 2014 BUDGET FOR CFSA

Executive Director Becky Bailey-Findley presented an overview of the 2014 final budget. Director Root commented that an executive summary would be helpful with the next budget.

Moved by Director Root and seconded by Director Jacobs to adopt **Resolution 14-11** adopting a final 2014 budget for CFSA.

Ayes: Directors Bullis, Root, Wolcott, Jacobs, Quiroz and Persons
Noes: None
Abstain: None
Absent: Patricia Conklin

VIII. ADOPTION OF RESOLUTION AFFIRMING TERMINATION OF PLACER COUNTY FAIR ASSOCIATION'S PARTICIPATION IN CFSA RISK POOLING PROGRAMS

Executive Director Becky Bailey-Findley presented an overview of the Placer County Fair payment agreement history and recommended that the Fair be terminated from participation in CFSA Risk Pooling Programs.

Moved by Director Jacobs and seconded by Director Wolcott to adopt **Resolution 14-12** affirming termination of Placer County Fair Association's participation in CFSA Risk Pooling Programs.

Ayes: Directors Bullis, Root, Wolcott, Jacobs, Quiroz and Persons
Noes: None
Abstain: None
Absent: Patricia Conklin

IX. INFORMATIONAL ITEMS

1. Executive Director Becky Bailey-Findley referred to the staff update reports and the executive director report as written in the Board Book.
 - a. Administrative Services:
 - b. Risk Management:
 - c. Construction Department:
 - d. Finance Department:
 - e. Risk Control:
2. Executive Director Report was presented by Becky Bailey-Findley
3. Next Board meeting
Scheduled for Wednesday, June 4, 2014 at 10:00am.

X. CLOSED SESSION

The Board adjourned from regular session at 12:03 p.m. and went to break. The Board reconvened open session at 12:36, then went into closed session at 12:38 to discuss the liability claims involving Jaqub Ramirez and the 23rd DAA, Robert Mosley, Mark Entner, and Jana Nelson and the 32nd DAA, and Stuart P. Titus & Caroline Titus and the Humboldt County Fair Association.

XI. REGULAR SESSION

The Board adjourned from closed session at 12:55 p.m. and regular session was reconvened. No reportable action was taken during closed session.

XII. ADJOURNMENT

The meeting was adjourned at 12:55 p.m.


CHAIR

ATTEST:



SECRETARY