



**fyi**

Fairs Year-round Information

**Message from Mike Treacy, Executive Director, F&E  
The New Fairs & Expositions Advisory  
Committee: Coming Soon to an  
Area Meeting Near You!**

"The results of the Future Vision conference conducted in early May have been disseminated to everyone, and on June 29<sup>th</sup> the first Fairs & Expositions Advisory Committee meeting was held to assess progress and hear reports from Fairs & Expositions (F&E) and the Joint Powers Authorities (JPAs) on the status of our pursuit of the established goals. Western Fairs Association (WFA) joined us and will be part of the process from this point forward.

"The overall objective is to determine ways we can help improve the fair industry in California, both through our individual organizational programs and by working together

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**Having a Petting Zoo at Your Fair? Commercial Insurer Exclusions Lead to New Liability Coverage Conditions**

In late April, Charlie Mitchell, CFSA's risk manager, sent out an Insurance Information Alert focusing on petting zoos and the new policy exclusions some commercial insurance companies were placing on the petting zoos' liability insurance coverage (most likely in connection with an outbreak of E. Coli at several fairs in Florida).

PLEASE REMEMBER that effective June 1, 2006, a fair's protection for claims related to petting zoos is conditional on:

- 1) CFSA's advance approval of the petting zoo operator's commercial liability insurance coverage, or
- 2) If the petting zoo is fair sponsored, the fair giving CFSA advance notice to allow time for discussion and an inspection of the operation (a minimum of 60 days prior to the start of the fair is requested).

**There are NO EXCEPTIONS for noncompliance with this directive.** CFSA will continue to work closely with petting zoo operators to try to find coverage that complies with CFSA's

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**Out with the old, in with the new**

**Are Your Workers' Compensation Claims Forms Up to Date?**

Patti Nevin, CFSA's workers' compensation claims administrator, asks that all CFSA Workers' Compensation Pool member fairs double check to make sure you're using the newest Employer's Report and DWC-1 claims forms. Here's how to check:

**Employer's Report (5020) form** - The revision date in the lower left corner should read: "5020 (Rev 7) June 2002." If not, they're out of date. Destroy the old form and order the newer version from Patti.

**Employee's Claim Form (DWC-1)** - The revision number in the lower left hand corner should read: "7104 Rev." If not, you know the drill. Destroy the old form and order the newer one.

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**Prioritize Your ADA Projects, then Enlist the Help of CCA's Experts**

Working on your fair's Americans with Disabilities Act (ADA) transition plan? After you've identified the areas on your fairground that require modification, the California Construction Authority (CCA) wants to remind you that they can help you with project development as well as provide you with project plans and costs.

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**Have You Registered for WFA's Feature Fair Tour?**

Don't miss the bus! All WFA members are invited to join WFA on a road trip to the 150<sup>th</sup> Indiana State Fair, on Friday, August 11, followed by an optional visit to the Ohio State Fair on Saturday.

**First Stop: Indiana** This is your once in a lifetime chance for a behind-the-scenes look at the Indiana State Fair as it celebrates its sesquicentennial in true mid-western style.

Highlights of the visit include an opportunity to meet the fair's staff, to hear entertaining 150<sup>th</sup> State Fair stories,

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**Mark Your Calendar: PST Contributions are Due Monthly by the 5th**

So that CFSA can meet its IRS-imposed deadlines, all monthly PST (part-time, seasonal, temporary employee) Retirement Program contributions are due to CFSA's PST Program administrator, Martha Manriquez, by the 5th of the following month. For example, your fair's July contributions are due to Martha by August 5.

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"Have you ever noticed? Anybody going slower than you (on the free-way) is an idiot, and anyone going faster than you is a maniac."

~ George Carlin

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Let's hear from you!  
Contact fyi at:  
916/263-6163  
Fax: 916/646-1238  
mthurber@cfssa.org  
Visit our Web site:  
www.cfssa.org

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"You can't have everything. Where would you put it?"

~ Steven Wright

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#### **Message from Mike Treacy, continued**

toward mutual goals. The outlook is enhanced by the progress being made with SB 1041, which is being reconstituted to address streamlining the procurement and contracting procedures for District Agricultural Associations.

"One of the clear messages received during the conference was that the need for more communication between those of us in Sacramento and the fairs throughout California is critical and ongoing. Therefore, I have suggested that for this year we hold one Area meeting in each of the WFA designated Areas. This would bring each of the Executive Directors from the JPAs, WFA, and the Division to your neighborhoods to meet with you face to face. Of course, there are traditional ways of contacting us in Sacramento, but to sit down and have a dialogue with all fairs can be extremely beneficial. We can learn about your challenges and opportunities, convey information about the programs we are developing, and gain valuable input from each fair. In addition, we can get to know each other better and gain a clearer understanding of what is happening 'in the field.' In essence, we need to know what is working, what is not, and how do WE succeed.

"Another of F&E's goals from the conference is to serve as a clearinghouse of useful information for the fairs. This outreach format will be much more efficient because we will hear directly from you about the projects you are working on, effective interim event facility usage, profitable revenue generating projects, etc.

"We will begin working with Area chairpersons to establish meeting dates, times and locations. The intention is to set a schedule where every fair in an Area will have at least one representative in attendance. If you wish to send additional staff or fair directors, that opportunity would be available to you. We will be in touch with you soon."

#### **Insurance Alert, continued**

insurance requirements. Until commercial insurance companies eliminate the E. Coli exemption, it's each member fair's responsibility to secure adequate evidence of coverage or to contact CFSA for further instruction when contracting or sponsoring a petting zoo exhibit.

If you have any questions about petting zoos and their liability coverage, please contact Charlie Mitchell at 916/263-6150.

#### **Workers' Compensation forms, continued**

What's the big deal? If you submit an old form, CFSA runs the risk of being fined by the Department of Industrial Relations' Division of Workers' Compensation Audit Unit.

#### **New "Facts About Workers' Compensation" Pamphlets**

You're required by law to provide new employees with information about their workers' compensation rights. A convenient way to do this is to give them a new pamphlet written by the Workers' Compensation Institute. You can order the pamphlet through Patti and she recommends ordering enough for new AND existing employees as there have been a number of changes in California's Workers' Compensation laws in the past few years.

There's no charge for the forms or pamphlets. Call Patti at 916/263-6172 or her assistant, Angie Gretch, at 916/263-7174.

#### **ADA Transition Plan, con't.**

David Freese, with CCA, recommends dividing your list of compliance deficiencies between exterior and interior projects, and then prioritizing individual projects for completion beginning with those in your fair's highest usage areas. David emphasized that ADA requirements are very specific and each project should be blueprinted and inspected.

Deficiency identification is only one part of the project, he continued, and CCA can help you with the construction phase too, ensuring that all work is up to code.

For information, call CCA today at 916/263-6100.

#### **WFA Fair Tour, continued**

and to experience the World's Largest Drive-Thru Breakfast, Living History Farm Demos, and 4-H interactive learning from one of America's largest 4-H states. You can also purchase tickets for Friday night's Rascal Flatts concert.

**Next Stop: Ohio** Included in your tour is an opportunity to visit the Ohio State Fair on Saturday, August 12. *Note:* Bus space is limited to first-come, first-served for this side trip so you must indicate your desire to go on your registration form.

For reservations, visit [www.WesternFairs.org](http://www.WesternFairs.org) or call WFA at 916/927-3100. Come join the fun! It starts with the Indiana State Fair, *Celebrating a Blue Ribbon Tradition of 150 Years.*

#### **PST Contributions, con't.**

If you're adding any new fair employees to the program, Martha asks that you make sure to include their home addresses and birth dates. Questions? Give Martha a call at 916/263-6142.