

MINUTES

REGULAR TELECONFERENCE MEETING OF CALIFORNIA FAIR SERVICES AUTHORITY BOARD OF DIRECTORS

June 6, 2018

1776 Tribute Road, Suite 100, Sacramento, CA 95815

Dan Jacobs, Board Chair
Antelope Valley Fair(50th DAA)

Jim Wolcott, Director
Lassen County Fair

Stephen Kenny, Director
Butte County Fair

Michael Olcott, Director
Kern County Fair (15th DAA)

Patricia Conklin, Director
Dixon May Fair (36th DAA)

Christy Layton, Legal Counsel to CFSA
Sloan Sakai Yeung & Wong LLP

Becky Bailey–Findley, Executive Director
California Fair Services Authority

Rebecca Desmond
Deputy Executive Director
California Fair Services Authority

Charlie Mitchell, Consultant
California Fair Services Authority

Tom Amberson, Risk Department
Manager
California Fair Services Authority

Melissa Thurber, Communication Director
California Fair Services Authority

Kevin Wright, Mgr of Bus Svcs
California Fair Services Authority

I. CALL TO ORDER

Pursuant to the meeting notice, a regular teleconference meeting of the California Fair Services Authority (CFSA) Board of Directors was convened at 10:03 a.m., June 6, 2018, by Board Chair Dan Jacobs, in the conference room at 1776 Tribute Road, Suite 200, Sacramento, California.

II. APPROVAL OF MINUTES

Moved by Director Conklin and seconded by Director Wolcott to adopt **Resolution No. 18-12** approving the minutes of the regular teleconference meeting of April 4, 2018 as presented to the Board of Directors.

Ayes: Chair Jacobs, Directors Olcott, Wolcott, Kenny, Conklin

Noes: None

Abstain: None

Absent: Directors Quiroz, Blyskal

III. ADOPTION OF RESOLUTION AUTHORIZING THE EXECUTIVE DIRECTOR TO EXECUTE A CONTRACT WITH THE CALIFORNIA DEPARTMENT OF FOOD AND AGRICULTURE BRANCH OF FAIRS AND EXPOSITIONS FOR PROFESSIONAL DEVELOPMENT FOR CALIFORNIA FAIRS FOR THE 2018-2019 FISCAL YEAR

The proposed contract would run through July 15, 2019. The contract includes regional trainings, strategic planning and fair assessments for Fairs on the Watch, and training resources.

Moved by Director Olcott and seconded by Director Conklin to adopt **Resolution No. 18-13** authorizing the Executive Director to execute a contract with CDFA Branch of F&E for Professional Development for 2018-2019.

Ayes: Chair Jacobs, Directors Olcott, Kenny, Wolcott, Conklin

Noes: None

Abstain: None

Absent: Directors Quiroz, Blyskal

IV. ADOPTION OF RESOLUTION ESTABLISHING HEALTH VESTING REQUIREMENTS FOR FUTURE ANNUITANTS UNDER THE PUBLIC EMPLOYEES' MEDICAL AND HOSPITAL CARE ACT (PEMHCA)

CFSA staff has begun the necessary steps to implement changes to CFSA's post-retirement benefits, including adopting a vesting schedule for medical insurance into retirement for all employees hired on or after January 1, 2019.

Moved by Director Conklin and seconded by Director Olcott to adopt **Resolution No. 18-14** establishing health vesting requirements for future annuitants under PEMHCA effective January 1, 2019.

Ayes: Chair Jacobs, Directors Olcott, Kenny, Wolcott, Conklin

Noes: None

Abstain: None

Absent: Directors Quiroz, Blyskal

V. ADOPTION OF RESOLUTION APPROVING A LINE OF CREDIT FOR THE

15TH DAA KERN COUNTY

The 15th DAA Kern County Fair has applied for a \$200,000 line of credit to assist with cash flow needs leading up to fair time in September. The term of the line of credit will be 12 months from the date of the first draw and the loan will be secured with fairgrounds revenues

Director Michael Olcott recused himself from this discussion and vote.

Moved by Director Wolcott and seconded by Director Conklin to adopt **Resolution 18-15** approving a line of credit for the 15th DAA Kern County Fair.

Ayes: Chair Jacobs, Directors Kenny, Wolcott, Conklin
Noes: None
Abstain: Director Olcott
Absent: Directors Quiroz, Blyskal

VI. INFORMATION ITEMS

- 1. CFSA Investment reports were presented as written.**
- 2. Staff reports were presented as written:**
 - a. Administrative Services
 - b. Construction Department
 - c. Finance Department
 - d. Risk Department
- 3. Legislative Update was presented by Rebecca Desmond.**
- 4. Executive Director Report was presented by Becky Bailey-Findley.**
- 5. Director's Reports**
 - A. Director Jacobs shared that the training program Target Solutions is working well at his fairgrounds.
- 6. Next Board Meeting is scheduled for August 1, 2018 at 10 a.m.**

VII. Closed Session

The Board adjourned from regular session at 11:20 a.m. and after a break, went into closed session at 11:28 a.m. to discuss the following:

Liability/Special Events Claims – Government Code Sec. 54956.95

CLAIMANTS: Larry Reynolds.

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AGENCY CLAIMED AGAINST: 31st DAA Ventura County Fair

CLAIMANTS: Lance Grenamyre

AGENCY CLAIMED AGAINST: Alameda County Fair

Conference with Legal Counsel – Anticipated Litigation

Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of Gov. Code Section 54956.9 (One potential case)

Public Employee Performance Evaluation (Government Code Section 54957)

Title: Executive Director

VIII. Open Session


The Board adjourned from Closed Session at 1:21 p.m. and resumed regular session. There was no reportable action taken during closed session.

IX. Adjournment

The meeting was adjourned at 1:22 p.m.



CHAIR

ATTEST: 

SECRETARY