

INSURANCE INFORMATION ALERT

TO: ALL CFSA MEMBER FAIRS

FROM: Charlie Mitchell, Risk Manager

SUBJECT: New CFSA Approved Participant Release and Waiver Forms

DATE: August 17, 2006

CFSA's Memorandum of Coverage for the General Liability Risk Sharing Program provides protection for participant liability as long as your fair makes a good faith effort to obtain participant liability release and waiver forms from all participants in athletic team, equestrian, motorized, or rodeo events as well as other hazardous participant activities which occur on your fairgrounds. **Every participant must sign a waiver form BEFORE being permitted to participate in an event/activity.** By signing a participant waiver form, the participant is agreeing to assume any and all risks of bodily injury, including death, or property damage that may arise out of the hazardous nature of the event/activity in which they elect to participate.

Use either the participant waiver form required by the insurance company of the contractor/renter or the CFSA approved Release and Waiver of Liability Agreement form which is enclosed.

Please note that signed waiver forms for ONLY Fair sponsored events/activities must be kept on file at your Fair for at least three years as they may be needed later in the event of a claim or lawsuit.

Enclosed with this Alert for immediate use at your Fair, are copies of the **new** CFSA approved Release and Waiver of Liability Agreement forms in both English and Spanish. These new forms replaced the prior forms and include updated language that conforms to current legal requirements. You can duplicate the forms to get the number of copies needed by your Fair. You can also download a PDF form from our Web site, www.cfsa.org. You'll find it, in English and Spanish, by clicking first on "Self Insurance" in the main menu, and then on "General Liability."

If you have any questions regarding participant liability and use of waiver forms, please call me at (916) 263-6150 or Lianne Lewellen, CFSA's Risk Analyst. at (916) 263-6145.

Enclosures

cc Division of Fairs & Expositions

NOTE: Please file this ALERT under General Liability Section 3, General Liability Memorandum, in your Claim & Loss Reporting Guide - 3rd Edition (The CFSA "Red Book").