

INSURANCE INFORMATION ALERT

TO: ALL FAIR MANAGERS, CFSA MEMBER FAIRS

RE: USE OF CFSA SPECIAL EVENTS PROGRAM FOR OFF-SITE FACILITIES

DATE: APRIL 6, 2001

Several fairs have asked if the CFSA Special Events Program can be used at an off-site facility operated by a fair. Some fairs have been asked by other agencies to consider operating other facilities, such as a local theater or a recreational center, and would like users of those facilities to have access to the Special Events Program for purchasing general liability insurance coverage.

By state law, CFSA's Special Events Program is permitted to offer general liability coverage for "losses incurred by participants and exhibitors in fair sponsored programs and special event users of fair facilities" (See Government Code Section 6516.5). As a result, the requirement is that the facility in question must be considered a "fair facility" which would include an off-site facility as long as it is leased to a fair. This would not include a facility for which a fair simply agreed to manage on behalf of another agency for a fee.

If you have any questions on the use of CFSA's Special Events Program, please don't hesitate to call me at (916) 263-6150 or Lianne Lewellen, CFSA Risk Analyst, at (916) 263-6145.

Sincerely,

Charles A. Mitchell
Risk Manager

cc: Fairs & Expositions

Note: Please file this ALERT under General Liability Section 4, Special Events, in your Claims & Loss Reporting Guide - 3rd Edition (the CFSA "Red Book").