

INSURANCE INFORMATION ALERT

TO: All CFSA Member Fairs
FROM: Charlie Mitchell, CFSA Risk Manager
SUBJECT: Updated CFSA Insurance Requirements Document
DATE: June 20, 2012

This ALERT is to notify all CFSA member fairs of two updates to CFSA's Insurance Requirements. The Insurance Requirements document must be attached to all State and County Fair contracts.

These updates are:

- 1) Section I-A, 1: List as the Additional Insured now includes "Entities (public or non-profit) operating as California designated agricultural fairs." This change extends the definition of Additional Insureds to include other types of entities such as joint powers authorities operating California-designated agricultural fairs.
- 2) Section II-3: Contractor's Responsibility now states, "The contractor/renter indemnity obligations shall survive the expiration, termination or assignment of this contract."

The June 2012 revision, attached, replaces the existing CFSA Insurance Requirements document issued in June 2006.

Please remember, CFSA's Insurance Requirements must be a part of all State and County Fair contracts and rental agreements, including any contract extensions and rental agreements entered into by a CFSA member fair.

Remember too, that all contracts involving hazardous activities and events (such as contracts for medical services) must be sent to CFSA for verification of required insurance coverage. CFSA's review/verification process is provided at no extra charge and ensures that the insurance certificates your fair receives comply with CFSA's Insurance Requirements. When missing or incorrect information is discovered, CFSA will work directly with the involved insurance agency to resolve the identified issue on your fair's behalf.

CFSA is committed to helping you protect your fair and the California fairs General Liability Pool. Thank you for your continued support and cooperation. If you have any questions about these updates, about our Special Events Program or the contract review service, please call me at (916) 263-6150 or Lianne Lewellen, CFSA's Risk Analyst, at (916) 263-6145.

Attachment.

NOTE: Please file this ALERT in your *Claims & Loss Reporting Guide* – 4th Edition (the CFSA *Red Book*), under General Liability, Section 3, General Liability Memorandum. Tab: Insurance Alerts. Make copies of the Insurance Requirements document for use with all fair contracts and rental agreements.