

CAL/OSHA ACCIDENT NOTIFICATION RECORD

In case of a serious injury or illness, or death of an employee occurring in, or connected to fair work, CAL/OSHA must be notified as soon as practically possible, but in no case longer than 8 hours after the fair knows, or with diligent inquiry should know of the injury or illness. (See definitions on reverse side).

Fill in the proper information for each item listed below prior to initiating the call to CAL/OSHA. (Each CAL/OSHA office may ask the questions in a different sequence). Call the number listed on the reverse side of this form to report the accident(s).

Retain this form as a permanent record of notification for at least five (5) years after the accident. Mail a copy of this form to:

California Fair Services Authority
Risk Management Department
1776 Tribute Road, Suite 100
Sacramento, CA 95815

Supply the following information when reporting the accident:

1. Establishment:

Fair Name -

Fair Address -

Telephone Number - () # of Employees

2. Type of business: Fairgrounds

3. Location of Accident:

4. Date of Accident: Time of Accident:

5. Name of Fair Employee to contact at the accident site:

Title: Telephone: ()

6. NAME OF INJURED:

HOME ADDRESS OF INJURED:

CLASSIFICATION OF INJURED:

AGE OF INJURED: SSN OF INJURED:

7. Accident Description (Specify mechanism/condition/hazardous substance): _____

8. Location where injured was removed to (Hospital/Clinic/Morgue/Mortuary): _____

9. List and identify other law enforcement, first aid, paramedical or medical officers at the site of the accident (they are also required to notify CAL/OSHA): _____

10. Has the accident site been altered? ___ Yes ___ No

Has the site been preserved/protected? ___ Yes ___ No

11. Reported by (your name): _____

12. Name of person at CAL/OSHA receiving call: _____

Signed by: _____ Date: _____ Time: _____

Copy of this form mailed to CFSA Risk Management

DEFINITIONS

“Serious injury or illness” means any injury or illness occurring in a place of employment or in connection with any employment which requires inpatient hospitalization for a period in excess of 24 hours for other than medical observation, or in which an employee suffers a loss of any member of the body or suffers any serious degree of permanent disfigurement, but does not include any injury or illness or death caused by the commission of a Penal Code Violation, except the violation of Section 385 of the Penal Code, or an accident on a public street or highway.

“Serious exposure” means any exposure of an employee to a hazardous substance when the exposure occurs as a result of an incident, accident, emergency, or exposure over time and is in a degree or amount sufficient to create a substantial probability that death or serious physical harm in the future could result from the exposure.

The number to call for this fairground is () _____.