

# MINUTES

## SPECIAL TELECONFERENCE MEETING OF CALIFORNIA FAIR SERVICES AUTHORITY BOARD OF DIRECTORS

September 28, 2017

1776 Tribute Road, Suite 100, Sacramento, CA 95815

**Dan Jacobs**, Board Chair,  
(Via Telephone)  
Antelope Valley Fair (50<sup>th</sup> DAA)

**Jim Wolcott**, Vice Chair  
(Via Telephone)  
Lassen County Fair

**Patricia Conklin**, Director  
(Via Telephone)  
Dixon May Fair (36<sup>th</sup> DAA)

**John Quiroz**, Director  
(Via Telephone)  
Division of Fairs & Expositions

**Christy Layton**, Legal Counsel to CFSA  
Renne Sloan Holtzman Sakai LLP

**Becky Bailey-Findley**, Executive Director  
California Fair Services Authority

**Rebecca Desmond**  
Deputy Executive Director  
California Fair Services Authority

**Raechelle Gibbons**, Controller  
California Fair Services Authority

**Tom Amberson**, Risk Department  
Manager  
California Fair Services Authority

**Charlie Mitchell**, Consultant  
California Fair Services Authority

**Mark Stone**, General Liability Claims  
Administrator  
California Fair Services Authority

**Mike Kielty**, Consultant  
California Fair Services Authority

### I. CALL TO ORDER

Pursuant to the meeting notice, a special teleconference meeting of the California Fair Services Authority (CFSA) Board of Directors was convened at 9:04 a.m., September 28, 2017, by Board Chair Dan Jacobs, in the conference room at 1776 Tribute Road, Suite 200, Sacramento, California.

**II. ADOPTION OF RESOLUTION EXTENDING GENERAL LIABILITY COVERAGE FOR LEASED, OFFSITE PREMISES, EMERGENCY ORDER TO THE SAN BERNARDINO COUNTY FAIR (ADELANTO STADIUM)**

Moved by Director Conklin and seconded by Director Wolcott to adopt **Resolution No. 17-30** extending general liability coverage for leased, off-site premises, Emergency Order to San Bernardino County Fair (Adelanto Stadium), to January 1, 2018 at 12:01 a.m.

Ayes: Chair Jacobs, Directors Wolcott, Conklin, Quiroz

Noes: None

Abstain: None

Absent: None

**III. CLOSED SESSION**

The Board adjourned from regular session at 9:12 a.m. and went into closed session to discuss the following:

**Liability/Special Events Claims – Government Code Sec. 54956.95**

CLAIMANTS: Clifford J. Gordon, II, Dana L. Bell, and Lyle L. Bell

AGENCY CLAIMED AGAINST: 28<sup>th</sup> District Agricultural Association, et al.

CLAIMANTS: Donald Shields, Sr.

AGENCY CLAIMED AGAINST: Cloverdale Citrus Fair

CLAIMANTS: Larry Reynolds.

AGENCY CLAIMED AGAINST: 31<sup>st</sup> DAA Ventura County Fair

**IV. OPEN SESSION**

The Board adjourned from closed session at 10:14 a.m. and resumed regular session.

There was no reportable action taken in closed session.

**V. PUBLIC COMMENT**

There was no public comment.

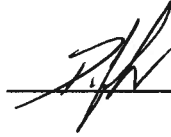
**VI. Adjournment**

Special Teleconference Meeting

Page 3

September 28, 2017

The meeting was adjourned at 10:17 a.m.



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**CHAIR**

**ATTEST:**



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**SECRETARY**