



*Fairs Year-round Information

August 2017

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Save the Date for a CFSA Training Webinar:

A Rodeo Without Saddle Horses? CFSA's Contract Review Service can help you prevent something like this from happening at your fair. Learn how at CFSA's webinar: Thursday, September 14, 2 p.m.



*Last year, a fair submitted a hazardous event contract and certificate of insurance provided by a rodeo promoter to CFSA for review. CFSA's risk analyst, Lianne Lewellen, reviewed the promoter's insurance policy and discovered a **major glitch**: the promoter's insurance excluded saddle animals.*

Find out how CFSA can help make sure something like this doesn't happen to you by attending CFSA's Contract Review Service webinar from the convenience of your own fairgrounds.

Lianne will bring you up to date on the review service's benefits including all of the ways it helps protect your fair. She'll also provide specific information about which contracts to send to CFSA, what CFSA double-checks on both your contracts and certificates of insurance, and much more.

Webinar invitations and access information will be emailed within the next few weeks. CEOs, business assistants and all office staff involved with fairground contracts are encouraged to attend. The webinar is Thursday, September 14 at 2 p.m.

If you have questions in the meantime, please contact Lianne Lewellen at 916/263-6145, llewellen@cfsa.org, or Melissa Thurber at 916/263-6163, mthurber@cfsa.org.

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CFSA General Liability Pool Program Members:

Watch your email for a new Operating Memorandum regarding general liability coverage for long-term leasing or management

of off-site properties.

Check the Dates

Make Sure Set Up/Tear Down Days on Facility Renter Contracts and Insurance Certificates are Accurate



Whether facility renters have their own liability coverage or plan to purchase coverage through CFSA's Special Events Liability Program, make sure that any set up and tear down days are listed (and are the same!) on both the contracts and the certificates of insurance. Otherwise, should an accident occur outside of the written dates, your fair could be held liable.

CFSA's Contract Review Service can help!

General Liability Pool Program member fairs are required to submit copies of all non-hazardous contracts over \$15,000 and corresponding certificates of insurance to CFSA's risk analyst for review. In addition, District Agricultural Association fairs (DAAs) - pool members and nonmembers - are required to send all hazardous contracts and corresponding certificates of insurance to CFSA. (This additional review service is provided through a contract with the California Department of Food and Agriculture's Fairs and Expositions Branch.) Any contracts, regardless of dollar amount or type, with changes in the contract's indemnification language should also be sent to CFSA for review.

If you aren't sure which activities are considered hazardous or nonhazardous, you'll find a handy list on [CFSA's website](#) and in your fairground's *Red Book - CFSA's Claims and Loss Reporting Guide*.

CFSA's second-set-of-eyes review not only helps ensure accurate set up/tear down dates, but also that the certificates of insurance meet the insurance requirements set by CFSA, and Fairs and Expositions. These requirements are designed to protect *your fairgrounds* by clearly identifying liability responsibilities in the event of an accident involving the facility renter. If an inconsistent set of dates or any other error or omission is discovered, CFSA will resolve the issue on your behalf.

If you have questions about set up/tear down dates, please contact Lianne Lewellen, CFSA's risk analyst, at 916/263-6145 or llewellen@cfsa.org.

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CFSA earns CAJPA Accreditation for 21st Consecutive Year

One of the many ways CFSA monitors its efficiency and at the same time provides pool members with the assurance that CFSA is continuing to manage their pool programs to the highest professional standards is through the CAJPA Accreditation Program.

This rigorous review program, developed by CAJPA - the California Association of Joint Powers Authorities - involves an in-depth analysis of CFSA's risk management operations and loss control and claims handling strategies; the overall financial stability of CFSA's pooled programs; and CFSA's compliance with state legal requirements. The analysis is conducted by an outside risk pooling industry expert and includes a CAJPA committee review. It is very thorough!

CFSA earned its first accreditation in 1997 and was just recently informed of its seventh consecutive accreditation designation. (Accreditations are reviewed every three years.) Check out the CAJPA certificate on display in the CFSA lobby the next time you're in the Sacramento Fair Services building.

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Double Take Moment!

The 2017 Solano County Fair



showed ingenuity and whimsical attention to detail that had the entire fairgrounds in a festive fair mood.

This backflow device is definitely a horse of a different color. Creative embellishments gave it a double take worthy-look without interfering with its use. Well done!

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HUGE Fairground Equipment Sale of "Too Many Items to List" Going On Now at the Placer County Fairgrounds



The Placer County Fair Association reports that Placer County has turned over the operation of the Placer County Fairgrounds to Placer Valley Tourism. The Placer County Fair Association will continue to be active in putting on the annual fair, but there is a lot (A LOT) of fairground-related equipment and grounds maintenance supplies that the Association will no longer need with the transition. Everything from shade cloth to wooden ticket booths to a concessionaire trailer are up for sale right now!

Among the available items are a wide variety of tables, chairs, and, according to David Henry, treasurer of the Placer County Fair Association, "enough electrical supplies to start a electric supply shop," including heavy duty 15.5 kV fuses for transformers and feeder circuits.

Other items include a 4000 lb. forklift with multiple accessories, two four-wheel-drive Kabotas, a two cylinder golf cart, floor buffers, two well used pickup trucks, a wood chipper, multiple sizes of fans up to large industrial sizes, metal water troughs, generators, a scissors lift, and even an old wagon and a large Toledo scale that would make a great vignette props.

If any of these listed items are of interest to you or if there's something in particular you are looking for that's not listed here, please contact David Henry at 916/765-2372.

Funds raised will be used to pay off fairground debts.

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Thank you for reading the *fyi* newsletter. If there is something we can do to make *fyi* more valuable to you, please let us know:
mthurber@cfsa.org.

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