

MINUTES

TELECONFERENCE MEETING OF CALIFORNIA FAIR SERVICES AUTHORITY BOARD OF DIRECTORS

October 27, 2011

1776 Tribute Road, Suite 100, Sacramento, CA 95815

John Root, Board Member
Public Member

Brian Bullis, Board Member
Mariposa County Fair (35–A DAA)

Regina Goody, Board Member
Yuba–Sutter Fair (13th DAA)

Rick Pickering, Board Member
Alameda County Fair Association

Patricia Conklin, Board Member
Sonoma–Marin Fair (4th DAA)

Kelley Ferreira, Board Member
San Benito County Fair (33rd DAA)

Christy Layton, Legal Counsel to CFSA
Miller & Owen

Donna Bardaro, Executive Director
California Fair Services Authority

Becky Bailey–Findley
California Fair Services Authority

Donna Horner, Secretary/Treasurer
California Fair Services Authority

Rick Wood, Controller
California Fair Services Authority

Charlie Mitchell
California Fair Services Authority

Tom Allen
California Fair Services Authority

Tom Amberson
California Fair Services Authority

I. CALL TO ORDER

A special teleconference meeting of the California Fair Services Authority (“CFSA”) Board of Directors was convened, pursuant to the meeting notice at 10:10 a.m. in the conference room at 1776 Tribute Road, Suite 100, Sacramento, California and by teleconference at the Alameda County Fair Association, Mariposa County Fair, San Benito County Fair, San Mateo County Fair, Sonoma–Marin Fair, and Lake County Fair on Wednesday, August 3, 2011.

II. APPROVAL OF MINUTES

Moved by Director Goody and seconded by Director Bullis to adopt **Resolution Number 11–28** approving the minutes of the Special Meeting of October 12, 2011, and the Special Teleconference Meeting of October 18, 2011, as presented to the Board of Directors. Motion passed unanimously.

III. AUTHORIZATION FOR ANTELOPE VALLEY FAIRGROUNDS AUTHORITY TO BECOME A MEMBER OF CFSA

With the approval of Senate Bill 1085 in 2010, and the consent of the Secretary of Food and Agriculture, the 50th DAA was authorized to create a joint powers agency (“JPA”) operate, maintain and improve the facilities and functions of the 50th DAA. Senate Bill 1085 provides that the JPA may enter into management contracts for the operation of the fair facilities.

In June 2011, the Secretary of Food and Agriculture approved the Joint Powers Agreement between the 50th DAA and the City of Lancaster. The Agreement created the Antelope Valley Fairgrounds Authority (“Authority”), as a separate public entity. This Agreement now has been approved by the 50th DAA and the City of Lancaster and is to be effective November 1, 2011. The governing board of the Authority is an appointed five member Board of Directors as specified in the Agreement. The Authority will need general liability protection and, as a public agency, may join CFSA as a member entity under CFSA’s joint powers agreement in order to access the General Liability Risk Pool Program.

As permitted by SB 1085, the Authority plans to enter into an agreement with the Antelope Valley Fair Association (“Association”), a tax exempt organization. The incorporation of the Association has been delayed and will likely not occur until after January 1, 2012. Under the proposed agreement, the Association will provide administrative services to the Authority, bearing responsibility for the day-to-day operations of the Authority. The Association would exist for the sole purpose of providing administrative services and administering the Authority. It is planned that the Association will have employees. Given the delay in implementation, the Association will need to be approved as a participating entity by the CFSA Board of Directors at a future meeting.

CFSA staff recommends approval of the Antelope Valley Fairgrounds Authority becoming a Member of CFSA effective November 1, 2011.

Moved by Director Ferreira and seconded by Director Conklin to adopt **Resolution No. 11–29** authorizing the Antelope Valley Fairgrounds Authority, a joint powers agency, to become a Member Entity of the California Fair Services Authority, pursuant to Section 19 of CFSA’s joint powers agreement effective November 1, 2011. Motion passed unanimously.

IV. CFSA BOARD CHAIR REPORT

John Root, CFSA Board Chair, briefly updated the Board on his meeting with staff on October 18, 2011, when he announced the new Executive Director. John reviewed the

recruitment process, commented on the significant number of applicants who applied and then welcomed Becky Bailey–Findley to CFSA. John also reported that he will be making an announcement at the CFA Conference on November 1, 2011 regarding CFSA’s new Executive Director and recognizing Donna Bardaro for dedicated service to CFSA.

V. CLOSED SESSION

The Board adjourned from regular session at 10:25 a.m. and went into closed session to conference with legal counsel anticipated litigation with significant exposure to one (1) potential case.

VI. REGULAR SESSION

The Board adjourned from closed session at 10:45 a.m. and regular session was reconvened. The Board took no reportable action in closed session.

VII. ADJOURNMENT

Moved by Director Ferreira and seconded by Director Bullis to adjourn. Motion passed unanimously. The meeting was adjourned at 10:46 a.m.

CHAIR

ATTEST:

SECRETARY